# **Rental Application**

Coleman Court

1421 Cravens Ave., Torrance, CA 90501

Phone: (310) 212-3024 TTY: (800) 855-7100

Email: colemancourt@tsaproperties.com



#### **INSTRUCTIONS**

Please complete ALL sections of this application. Please do not leave any questions blank or use White Out. ALL adult household members (18 and over) must sign the application. If the property has an age restriction, the household must age qualify at the time of application. Screening criteria available upon request. Please do not submit multiple applications.

#### **OCCUPANCY LIMITS**

To qualify for each of the unit sizes, please note the minimum and maximum occupancy guidelines. See the Tenant Selection Plan for additional information regarding occupancy guidelines. Please check the bedroom size requested.						
Age-Restricted: 62+						
	☐ 1 Bedroom	Minimum 1 person	Maximum 2 people			
	REASONABLE ACCO	MMODATIO	N INFORMATIO	N		
Coleman Court has accessible units units by contacting the management				ay inquire about fe	atures of th	nese
1. Do you require that your apartn	nent be designed for th	e disabled/mo	obility impaired?		☐ Yes	□ No
<ul><li>Please check if applies:</li><li>Please explain the required</li></ul>	I modification needed:	☐ Mobility		□ Vision		Hearing
<ul> <li>A person with a disability may ask for:</li> <li>A change in rules (reasonable accommodation)</li> <li>A physical change to their apartment or shared areas in the building (reasonable modification)</li> <li>An accessible apartment</li> <li>Aids and services to help them communicate with us</li> </ul> If you or anyone in your household has a disability and needs any of these things to live at Coleman Court and use our						
services, please contact the manage.  2. Will you, or any ADULT househ required)  Name of Attendant:		live-in aide?		ation will be	orm.' □ Yes	□ No
	HOUSEHO	LD INFORMA	ATION			
List <u>ALL</u> household members that are applying to live in the apartment beginning with the Head of Household (HOH). Include any household member that is under the age of 18 and will reside in the household 50% of the time or more. Be sure to include your own name. Failure to provide accurate and complete contact information may result in application denial.						
Last Name F		tionship HOH	Optional M/F	SSN	Birtho MM/DD	
2.						
	CURRENT CONTAC	T INFORMA	TION (Required	1		
What is your preferred method		☐ Mail	☐ E-Mail	, □ Other		
Provide the information below for a under Household Information.	•	embers. Pleas	se follow the app	olicant order as it is	listed on p	age 1
Applicant 1 Email:		e Phone:		Cell Phone:		
Applicant 2 Email:	Hom	e Phone:		Cell Phone:		

2. List any Case Worker or Agency that you are working with, that you would like us to be aware of or contact.

Agency/Case Worker Phone: REV 2024.08

Agency Name:

Case Worker Name:

Email:



	OTHER HOUSEHOLD INFORMATION							
		<u>Yes</u>	<u>No</u>					
1	Are you currently separated or estranged from your spouse?							
2	Do you expect any additions to the household within the next 12 months?  Name & Relationship:  Explanation:							
3	Is there anyone living with you now who would not be living with you at this property?  Name & Relationship:  Explanation:							
4	Are there any absent household members who under normal conditions would live with you?  Explanation:							
5	Do you or any household members own a car?  If yes, how many cars? (Number of cars)							
6	Do you or any household members have a pet?  If yes, how many pets? (Number of pets)							
	RENTAL HISTORY AND HOUSING REFERENCES							
	ase list all locations you have lived in the last FIVE (5) years starting with CURRENT address. If additional sp juired, use the back of this page.	ace is						
<u>C</u>	Current Landlord's Name/Address Your Address Own/Rent Date	<u>es</u>						
	Name: Own □ From:							
	Address: Rent  To:							
	Homeless $\Box$							
P	Phone: revious Landlord's Name/Address	29						
-	Name: Own □ From:	.00						
	Address: Rent  To:							
	Homeless $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ $							
	Phone:							
1	What is your current monthly rent? \$ /month							
2	Why do you intend to vacate your current residence?							
3	What is the size of your current residence? # of Bedrooms (Please indicate "0" for a studio or bachelor unit	)						



## PROPERTY PREFERENCES AND SCREENING

۱.	☐ Please check here if you are currently displaced by governmental action or if your dwelling has been dest result of a disaster formally recognized pursuant to federal disaster relief laws. (Third-party verification will be	•	
2.	☐ Please check here if you were referred by the City of Torrance Housing Authority. (Third–party verificatio required).	n will be	e
3.	Is any member of your household disabled according to the Fair Housing Act definition for handicap (disabili a. A physical or mental impairment which substantially limits one or more major life activities; a record impairment or being regarding as having such an impairment. For a definition of "physical or mental and other terms, please see 24 CFR 100.201  b. Handicap does not include current, illegal use of or addiction to a controlled substance.  c. An individual shall not be considered to have a handicap solely because that individual is a transger Yes  \[ \sum \text{No}  \text{Do not wish to disclose} \]	of such impairn	nent
1.	Coleman Court is a non-smoking and no pet* property. Each applicant 18+ must initial below to acknowledge understand smoking will <u>not</u> be permitted throughout the property up to the property line and that no pets are *Assistance animals are not considered pets.		
	Initials HOH Initials		
	HOUSEHOLD BACKGROUND INFORMATION	.,	
1.	Have you, or anyone else named on this application, filed for bankruptcy?  Explanation:	<u>Yes</u> □	<u>No</u>
2.	Have you, or anyone else named on this application, been convicted of a felony within the last 7 years?  Explanation:		
3.	Have you or anyone else named on this application been evicted from a rental unit of any type including an apartment, home, mobile home or trailer?  Explanation:		
4.	Have you or anyone else named on this application been convicted of drug/paraphernalia use, possession, or distribution?  Explanation:		
5.	Do you currently have Section 8 rental assistance or are you expecting a Voucher? (Examples include: Housing Choice Voucher, Section 8 Voucher, HUD-VASH, etc.)  Expected Date:  Name of Agency:  Contact Person:		
6.	If <u>YES</u> was answered on question 5 above (only), please answer the question below. If <b>NO</b> was answered 5, the following question does not apply.	on ques	stion
	Under California Government Code 12955(o), applicants with a government rent subsidy have the optical applicant's discretion, to provide lawful, verifiable alternative evidence of the applicant's reasonable ability		

portion of the rent to be paid by the tenant. Such evidence may include but is not limited to: proof of government benefits payments, pay records, and/or bank statements. If any eligible applicant elects to submit such alternative evidence, Landlord will consider that alternative evidence instead of the applicant's credit history when evaluating their ability to pay rent at the property.

Option 1: Full Credit Screening: I/We authorize the Landlord to run standard credit screening, which may include, but is not limited to, credit reports, unlawful detainer (eviction) reports, bad check searches, social security number

# Rental Application Coleman Court

**Applicant Name** 



**Option 2: Alternative Documents** 

verification and fraud warnings. I/We understand that I/we have a right to request a copy of that report, as indicated on the property application and the Investigative Consumer Reporting Agencies Act disclosure I sign.

**Option 2: Alternative Documents:** I/We elect the option of providing proof of "ability to pay" in lieu of reliance on my individual credit history in assessing my rental application. I/We authorize the Landlord to obtain alternative information which may include reports regarding unlawful detainer (eviction) reports, social security number verification, criminal history, previous tenant payment history, employment history, and income source documentation. Applicant will be required to provide alternative documentation within five (5) business days of eligibility interview. Additional time may be requested if reasonable under the circumstances. Note: Property program may require income and asset information in addition to the above based on program requirements.

Each ADULT applicant must select an option below and sign and date.

Do NOT select more than one option per adult.

Option 1: Full Credit Screening

	1		🗆 0	ption	1: Full Credit Screening	□ Opt	tion 2: Alternative Documents	
	2			)ption	1: Full Credit Screening	☐ Opt	tion 2: Alternative Documents	
Applicant 1 Signature Date A					Applicant 2 Sign	nature	Date	
			EFF	ECTI\	/E COMMUNICATION			
1. Ho	w did you h	ear ab	out this property?					
□ Banner □ Flyer				□ LAHD Registry		□ Walk-By		
☐ C.E.S. ☐ Friend/Family			☐ Newspaper		□ Other			
□ Comm. Center □ Internet/Online □ TSAHousing.com								
	2. Please notify the management office if you need application assistance such as large type font, information by audio tape, computer disk, Braille and/or a language other than English. Best efforts will be made to accommodate such requests.							
-	<b></b>		عربی (Arabic)		(Cantonese) 广东话		(Mandarin) 普通话	
	Primary Inguage:		(Russian) русский		(Spanish) Español		(Tagalog) Tagalog	
	944901		(Vietnamese) Tiếng Việt		(Korean) 한국어		Other:	



#### RACE AND ETHNICITY

We are required to adhere to Federal Fair Housing laws and to encourage a balanced resident population at Coleman Court. This housing is offered without regard to race, color, religion, sex, gender, gender identity and expression, familial status, national origin, citizenship status, immigrant status, primary language, marital status, ancestry, age, sexual orientation, disability, source of income (including receipt of Section 8 and other similar vouchers), genetic information, military or veteran status, arbitrary characteristics, or any other basis currently or subsequently prohibited by law. As such, we appreciate your checking the appropriate boxes below regarding your race/ethnicity. You are not obligated to provide this information. If you choose not to disclose, please indicate below.

Eth	nnic Categories (Select One)	Racial Categories (Selection	t one or more)		
	Not-Hispanic	☐ American Indian/Alaska	a Native		
	Hispanic (select sub-category)	☐ Asian (select sub-categ	jory)		
	☐ Puerto Rican	☐ Asian Indian	☐ Korean		
	□ Cuban	☐ Japanese	☐ Filipino		
	☐ Mexican, Mexican American, Chicano/a	☐ Other Asian	☐ Vietnamese		
	☐ Another Hispanic, Latino/a or Spanish Origin	☐ Chinese			
	Decline to Disclose	☐ Black/African American			
		☐ Native Hawaiian/Other	Pacific Islander (select su	b-catego	ory)
		□ Native Hawaiian	☐ Guamanian or Cham	orro	
		☐ Samoan	☐ Other Pacific Islande	•	
		☐ White			
		□ Other			
		☐ Decline to Disclose			
	FIII I -TIME S	STUDENT INFORMATION			
Thi	is apartment is governed by Federal and/or State Hou		ull-time students. We mus	t determ	nine
	ur household student status prior to eligibility and, if su				
If u	insure of Full-Time status, inquire with academic i	nstitution for determination	of "Full-Time" prior to c	ompleti	ing
	e following section.				
the	-		· <del>-</del> · · · · · · · · · · · · · · · · · · ·	Yes	<u>No</u>
the	Are you or any member of your household above (in				
1. 2.	Are you or any member of your household above (in Are you or any member of your household above (in	cluding minors) currently a Fu			
1. 2. 3.	Are you or any member of your household above (in Are you or any member of your household above (in Does the entire household consist of people who are	cluding minors) currently a Fu currently full-time students?	II-Time Student?		
1. 2.	Are you or any member of your household above (in Are you or any member of your household above (in Does the entire household consist of people who are Does the entire household consist of people who are	cluding minors) currently a Fu currently full-time students? either currently a full-time stu	II-Time Student?		
1. 2. 3. 4.	Are you or any member of your household above (in Are you or any member of your household above (in Does the entire household consist of people who are student for 5 months or more in the current calendar	cluding minors) currently a Fu currently full-time students? either currently a full-time stu year?	II-Time Student?		
1. 2. 3.	Are you or any member of your household above (in Are you or any member of your household above (in Does the entire household consist of people who are Does the entire household consist of people who are	cluding minors) currently a Fu currently full-time students? either currently a full-time stu year?	II-Time Student?		
1. 2. 3. 4.	Are you or any member of your household above (in Are you or any member of your household above (in Does the entire household consist of people who are student for 5 months or more in the current calendar Do you or any member of your household above (inc Student?	cluding minors) currently a Fu currently full-time students? either currently a full-time stu year?	II-Time Student? Ident or were a full-time Doming a Full-Time		
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the 1. 2. 3. 4. 5.	Are you or any member of your household above (in: Are you or any member of your household above (in: Does the entire household consist of people who are student for 5 months or more in the current calendar. Do you or any member of your household above (in: Student?  If Yes to any of the previous ls anyone in your household enrolled in a job training Partnership Act (JTPA), Workforce Investment Act (No.)	cluding minors) currently a Furcurrently full-time students? either currently a full-time students? eluding minors) anticipate becomes questions, complete the der Title IV of the Social Security program receiving assistance	II-Time Student? Ident or were a full-time Diming a Full-Time Ifollowing: Irity Act (AFDC, TANF, Ite under the Job Training		
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the 1. 2. 3. 4. 5. 6. 7. 9.	Are you or any member of your household above (in Are you or any member of your household above (in Does the entire household consist of people who are student for 5 months or more in the current calendar Do you or any member of your household above (inc Student?  If Yes to any of the previous ls anyone in your household enrolled in a job training Partnership Act (JTPA), Workforce Investment Act (Nagovernment program?  Is anyone in your household married and filing (or any pour household married any pour household	cluding minors) currently a Fur- currently full-time students? either currently a full-time stu- year? cluding minors) anticipate becomes questions, complete the der Title IV of the Social Secu- g program receiving assistance VIA), or other similar federal, see entitled to file) a joint tax rete ependent child(ren) and neither	II-Time Student? Ident or were a full-time Ident or Full-Time		



#### **INCOME INFORMATION**

Income is counted for anyone 18 or older (unless legally emancipated). However, if the income is unearned income such as a grant or benefit, it is counted for all household members including minors. Answer the questions in this section to provide the source(s) of all household income. Include all income anticipated for the next 12 months. (Use the back of this form if you need more space.)

Do YOU or ANYONE in your household receive OR expect to receive income from: <u>NO</u> 1. Employment wages, or salaries, or self-employment? (Include overtime, tips, bonuses, commissions, and payments received in cash. Use an additional page to add additional employment income sources.) **Household Member** Name of Company Amount / Month 2. Social Security, SSI or any other payments from the Social Security Administration? Household Member SSA / SSI / SSDI? Amount / Month 3. Pension, retirement benefit or annuities? (Examples includes: 401K distributions, IRA distributions, employee pensions, etc.) **Household Member** Type of Pension / Annuity Amount / Month 4. Regular gifts or payments from anyone outside of the household? (This includes anyone supplementing your income or paying any of your bills, utilities, groceries, or other expenses.) Name of Person **Household Member** Supplementing Income Amount / Month **5. Any other income sources or types not listed?** (e.g., School Financial Aid, alimony or child support (whether or not it is received), pay as a current member of the Armed Forces, unemployment benefits or workers' compensation, public assistance or general relief, payments from a severance package, payments from any type of settlement, payments from rental property or other types of real estate transactions, payments from lottery winnings or inheritances, etc.) Type of Other Income **Household Member** Amount / Month 6. Do you, or any other household member, expect any changes to your income in the next 12 П П months? **Household Member Explanation** Amount / Month (if applicable) 7. As needed, please provide notes on any other income here:



## **ASSET INFORMATION**

Include all assets held and **the income derived** from the asset. INCLUDE ALL ASSETS HELD BY ALL HOUSEHOLD MEMBERS <u>INCLUDING MINORS</u>. Answer the questions in this section to provide the source(s) of all household assets. **(Use the back of this form if you need more space.)** 

Do YOU or ANYONE in your household have:

2. ( H	Household Member  Real estate, rental proper (This includes your personal	Account Type  Sh not kept in a bank account  Cash on Hand  Land contracts/contract for	Institution Last 4 of	Accoun	nt
3. F	Household Member  Real estate, rental proper (This includes your personal	Cash on Hand			
3. F	Household Member  Real estate, rental proper (This includes your personal	Cash on Hand			
(	This includes your persona	ty, land contracts/contract for			
	commercial property.)	<b>-</b>	r deeds or other real estate holdings? cant land, farms, vacation homes or		
	Household Member		Value \$		
4. F	Funds held in a payment and Household Member	service account, such as Ven	mo, PayPal, CashApp, Skrill, etc.?  Value		
5. (	Crypto Currency such as Household Member	Bitcoin, Litecoin, Ethereum, e Type	etc.? Value		
C	of asset, value of asset, and	d any interest or income from the cars, antiques, Stocks, bonds or	ne of institution where the asset is held, type the asset. (i.e. Paintings, coin or stamp rescurities, trust funds, whole life insurance,		
	Household Member	Type	Value \$		
	estate, etc.)		Ex.: Cash over \$1000, a home, other real		
	Household Member	Type of Other Incon	me Amount / Month		
8. <i>A</i>	As needed, please provid	e notes on any other assets h	nere:		



	COMMUNITY INTEREST
1.	<b>Drug and Crime Free Acknowledgement:</b> Your initials below will acknowledge that you understand that this apartment community will vigorously enforce a drug and crime free environment. You and your guests agree not to engage in any drug-related activity, including the manufacture, sale, distribution, use, or possession of illegal drugs. These activities are a material violation of the lease and good cause for termination of tenancy. <u>Each adult household member 18+ initials below.</u>
	Initials HOH Initials
	SIGNATURE CLAUSE
am Coo hist the mis	on notification by landlord of application processing, I agree to pay Coleman Court an application screening charge in the bunt required by landlord. I will be issued a Receipt for Application Fee upon payment which will authorize Coleman art to obtain any such credit reports, character reports and/or criminal reports, and verification of rental and employment ory as it deems necessary to verify all information set forth in this application. I understand that I will acquire no rights to above property until I sign a rental agreement and submit a security deposit. I further understand that false, fraudulent leading or incomplete information may be grounds for denial of tenancy or subsequent eviction. There are no other elements express or implied between the parties.
Co I ur	derstand that management is relying on this information to prove my household's eligibility for housing at Coleman urt. I certify that all information and answers to the above questions are true and complete to the best of my knowledge. derstand that providing false or misleading information or making false statements may be grounds for denial of my lication. I also understand that such action may result in criminal penalties.
elig acc occ	thorize and consent to have management verify the information contained in this application for purposes of proving my ibility for occupancy. I will provide all necessary information including source names, addresses, phone numbers, and ount numbers where applicable and any other information required for expediting this process. I understand that my upancy is contingent on meeting management's resident selection criteria and any low-income housing program uirements.
pro mo disc	accordance with state and federal laws, I have been notified that an investigation may be made of the information I wided on this application together with information as to my character, general reputation, personal characteristics, and de of living. I understand that I have the right to dispute the accuracy of information obtained from the entities I have closed above, and, upon written request, the right to a complete and accurate disclosure of any scope of this estigation and/or a written summary of my rights under the Fair Credit Reporting Act.
	All adult household members must sign below:
He	ad of Household Signature Date Other Adult Signature Date



#### **CREDIT INFORMATION**

**Notice Regarding California Investigative Consumer Reporting Agencies Act:** 

For Office Use Only:	
☐ Landlord does <u>not</u> intend to request an investigative consumer report regarding the Applicant.	

Unless the box above is checked, pursuant to California Civil Code section 1786.16(a)(3), the Landlord intends to request an investigative consumer report in connection with the Applicant's application for housing. The investigative consumer report will be made concerning the Applicant's character, general reputation, personal characteristics, and mode of living. Among other things, the investigative consumer report may contain information concerning the Applicant's creditworthiness, any court judgments against the Applicant, and any criminal charges and/or convictions. Pursuant to California Civil Code section 1786.22, any files maintained on the Applicant by the investigative consumer reporting agency from which Landlord obtains the report shall be made available to you during normal business hours and upon reasonable notice, provided you furnish proper identification, as follows: (1) The Applicant may appear in person at the investigative consumer reporting agency below to request a copy of the Applicant's file; (2) the Applicant may make a written request for copies of the Applicant's files to be sent via certified mail to a designated addressee; or (3) the Applicant may make a written request for a summary of the file to be provided over the telephone. "Proper identification" includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. If one of these forms of identification cannot be provided, the agency may ask for other forms of identification in accordance with California Civil Code section 1786.22(c). The investigative consumer reporting agency may charge a fee, not to exceed the actual copying costs, if the Applicant requests a copy of the Applicant's file. The agency is required to have personnel available to explain the Applicant's file to the Applicant, and the agency must explain to the Applicant any coded information appearing in the file. If the Applicant chooses to appear in person, the Applicant may choose to bring another person of his/her choice with him/her, provided that the accompanying person also bring proper identification with him/her. If the Applicant brings another person with him/her, the agency may require the Applicant to sign an authorization allowing the agency to discuss the Applicant's file in the presence of that other person.

The agency that will prepare the investigative consumer report on the Applicant is:

RentGrow
Name of Agency
If you would like a copy of the report(s) that is/are prepared, please check the box below:

☐ I would like to receive a copy of the report(s) that is/are prepared.

Landlord agrees that Landlord, or Landlord's agent, will send the Applicant a copy of the report within three (3) business days of the date the report is provided to Landlord. The copy of the report will contain the name, address, and telephone number of the agency that issued the report and how to contact the agency.

If Landlord takes adverse action against Applicant, and the adverse action is based in whole or in part on the contents of the investigative consumer report, then, pursuant to California Civil Code section 1786.40(a), Landlord shall so advise Applicant and shall supply Applicant with the name and address of the agency that prepared the report on which Landlord's decision was based in whole or in part.

PLEASE SIGN BELOW TO AUTHORIZE A CREDIT REPORT, EVICTION REPORT, AND CRIMINAL BACKGROUND CHECK. Management will perform a credit and eviction history and may perform a criminal background check of all applicants as a part of the applicant screening criteria. Your application will not be considered unless you provide management with your consent to obtain a credit, eviction, and criminal background report on each adult household member.

1	All adult household	d members must sign below:		
		_		
Head of Household Signature	Date	Other Adult Signature	Date	

# PLEASE MAIL COMPLETED APPLICATIONS TO:

Coleman Court 1421 Cravens Ave., # Manager's Office Torrance, CA 90501

# For Management Use

Date & Time received by Management	Received by:	

**WARNING:** "Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper use of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the \*\*Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8).\*\*